From:	Lili Amini <lamini@trumpnational.com>
Sent time:	06/21/2019 02:08:39 PM
To:	David Pearce; Katie Lozano; So Kim
Subject:	Update: OT Matrix
Attachments:	Ocean Trail Matrix - MASTER LIST 2019.xls

Hi Dave,
Please see below for an update from our Superintendent, Michael Bolles. Please let me know if you have any questions.

A majority of the time has been spent trimming along the trails since our meeting with the city back in early spring. All the trails needed attention as the abundance of rain this season resulted in the weeds growing immensely and thus effecting the trails. The following trails were trimmed to completion *(note these issue were not included on the Matrix except for Catalina and Gnatcatcher)*:

- E Boundary Trail
- Sagebrush Walk Trail
- Shoreline Park Trail
- Gnatcatcher Trail
- Catalina Trail
- E Portal Trail
- Lakeview Trail
- W Bluff Trail
- W Portal Trail

Major backfilling work was completed on Sunrise Trail, Catalina Trail, and Sunset Trail. *– Note that these issues were not listed on the Matrix however, needed immediate attention due to their severity.*

We will start looking at the new 6/17/19 issues and completing the other issues next week.

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Ocean Trails Preserve / Adjacent Areas -- OSM Maintenan

EAST PORTAL TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
3	6/4/2019	REMOVE -- **Black irrigation line exposed in trail** along where trail cuts down toward Gnatcatcher Tr.	6/17/2019
2	6/4/2019	SPUR TRAIL -- **Unauthorized path begins downhill** where trail cuts down toward Gnatcatcher Tr.	6/17/2019
1	6/4/2019	GRAFFITI -- **On back of Preserve Rules sign** where trail cuts down toward Gnatcatcher Tr.	6/17/2019

ce Requests

Action Requested	Date Maintenance Done
Resolve for safety and function.	
Close spur trail.	
Clean graffiti.	

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LA ROTONDA DRIVE PARKING LOT

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National

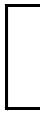
ce Requests

Action Requested	Date Maintenance Done

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

WEST PORTAL TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
7	6/4/2019	SIGNAGE -- **trail marker decals inaccurate** about 200 yards north from trailhead (northwest end of trail) near the houses. Should read *West Portal Tr*., not *W. Bluff Tr*. and bike decal should be removed.	6/17/2019
6	6/4/2019	SPUR TRAIL -- **unauthorized path exists between cyclone & bluff fences** at trailhead (northwest end of trail).	6/17/2019
5	6/4/2019	AMMENITIES -- **trash can needed** at trailhead (northwest end of trail).	6/17/2019
4	6/4/2019	TRAIL BED -- **shallow erosion gully 20 yards long** at trailhead (northwest end of trail).	6/17/2019
3	6/4/2019	FENCING -- **cyclone fence bent, no top rail, old, unsightly** at trailhead (northwest end of trail).	6/17/2019
2	6/4/2019	VEGETATION -- **cut vegetation piled into habitat** about 30 yards from trailhead (northwest end of trail).	6/17/2019
1	6/4/2019	SIGNAGE -- **faded sign in habitat** at trailhead (northwest end of trail).	6/17/2019



ːe Requests

Action Requested	Date Maintenance Done
Restore proper trail marker decals & include directional arrow.	
Close spur trail.	
Install trash with lid & maintain service.	
Resolve trail condition.	
Fix or replace fence.	
Remove or disperse piles.	
Restore signage.	

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

WEST BLUFF TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
8	6/4/2019	SIGNAGE -- **missing trail marker** at junction of West Bluff & West Portal Trails	6/17/2019
7	6/4/2019	SIGNAGE -- **faded sign in habitat** near the end of trail at junction with West Portal Trail.	6/17/2019
6	6/4/2019	TRAIL BORDER -- **portion of stone wall collapsed** onto trail bed about halfway along trail.	6/17/2019
5	6/4/2019	TRAIL BED -- **black plastic matting exposed** in several areas.	6/17/2019
4	6/4/2019	SUPPLIES -- **mutt mitt dispenser empty** at trailhead.	6/17/2019
3	6/4/2019	SIGNAGE -- **faded decals on the carsonite trail marker** at trailhead.	6/17/2019
2	6/4/2019	VEGETATION -- **overgrown vegetation blocks view** of Preserve Rules sign at trailhead.	6/17/2019
1	6/4/2019	SIGNAGE -- **decals on trail marker confusing** at west exit of clubhouse western parking lot, leading people on path towards Founder's Park. Should read *West Bluff Tr* . rather than *West Portal Tr* . and bike decal gives wrong information.	6/17/2019

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ːe Requests

Action Requested	Date Maintenance Done
Install trail marker with appropriate decals.	
Restore signage.	
Restore stone wall.	
Remove exposed plastic.	
Restock dispenser.	
Attach new decals.	
Restore clear view of sign.	
Attach directional arrow decal steering people toward trailhead, remove bike decal.	

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

COASTAL SWITCHBACK TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
2	6/4/2019	GRAFFITI -- **graffiti along the trail or on signs** has been there a while.	6/17/2019
1	6/4/2019	SIGNAGE -- **trail markers inadequate or missing** on both ends of trail.	6/17/2019

ːe Requests

Action Requested	Date Maintenance Done
Clean graffiti.	
Restore markers with proper decals.	

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

SOUTHSHORE COASTAL TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National

ce Requests

Action Requested	Date Maintenance Done

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

SUNSET TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
1	6/4/2019	GRAFFITI -- **Fence post has marking** part way down the trail.	6/17/2019

ːe Requests

Action Requested	Date Maintenance Done
Clean graffiti.	

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

SUNRISE TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
2	6/4/2019	SIGNAGE -- ***No Animals on Beach*** **sign broken** at bottom of trail at overlook	6/17/2019
1	6/4/2019	REMOVAL -- **Wire exposed in trail bed** about 100 feet from Catalina Tr. junction.	6/17/2019

ːe Requests

Action Requested	Date Maintenance Done
Replace with new sign.	
Remove or bury wire.	

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

DUDLEYA TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
2	6/4/2019	GRAFFITI -- **Graffiti including stickers** are along the trail.	6/17/2019
1	6/4/2019	SIGNAGE -- **Trail marker decals faded** at trailhead.	6/17/2019

ce Requests

Action Requested	Date Maintenance Done
Clean graffiti.	
Attach new decals.	

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

SHORELINE PARK TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
13	3/26/2019	SIGNAGE -- **No trail marker** at junction with East Boundary Trail.	4/18/2019
12	3/26/2019	VEGETATION -- **Overgrowing trail** intermittently from the Gnatcatcher Trail junction to the junction with East Boundary Trail.	4/18/2019
11	3/26/2019	TRAIL BED -- **Shallow gully starts in trail** at about 32 yards north/east (uphill) from the Gnatcatcher Trail junction and continues for about 20 yards.	4/18/2019
10	3/26/2019	TRAIL BED -- **Gully 1 ft. wide/deep starts in trail** at about 5 yards north/east (uphill) from Gnatcatcher Trail junction and continues for about 20 yards.	4/18/2019
9	3/26/2019	SIGNAGE -- **No trail marker** at either junction with Sagebrush Walk Trail.	4/18/2019
8	3/26/2019	TRAIL BED -- G**ullies 2 ft. deep start in trail** at about 430 yards south of the Gnatcatcher Trail junction and picks up again at 470 yards.	4/18/2019
7	3/26/2019	VEGETATION -- **Overgrowing trail** at about 325 yards south of the Gnatcatcher Trail junction and intermittently till the junction with Sagebrush Walk Trail.	4/18/2019
6	3/26/2019	TRAIL BED -- **Deep gully starts in trail** at about 200 yards south of the Gnatcatcher Trail junction and picks up again at about 270, 290 & 330 yards south.	4/18/2019
5	3/26/2019	TRAIL BED -- **Shallow gully starts in trail** at about 155 yards south of the Gnatcatcher Trail junction and continues for about 12 yards.	4/18/2019
4	3/26/2019	TRAIL BED -- **Shallow gully starts in trail** at about 65 yards south of the Gnatcatcher Trail junction.	4/18/2019
3	3/26/2019	TRAIL BED -- **Steep drop off at edge of trail** at 5 yards south of Gnatcatcher Trail junction.	4/18/2019
2	3/26/2019	DEBRIS **-- Unsightly old post / cable fence and broken, unused white PVC pipes** in the large erosion gully 5 yards south of the Gnatcatcher Trail junction just off the trail.	4/18/2019
1	3/11/2019	FENCING -- **Stake & rope warning fence is down** at large erosion gully 5 yards south of Gnatcatcher Trail junction.	3/13/2019

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ce Requests

Action Requested	Date - Maintenance Done
Install carsonite trail marker with appropriate decals.	
Trim back to a 3 ft. width.	Completed as of 5/31/19
Repair trail.	
Repair trail.	
Install carsonite trail marker with appropriate decals.	
Repair trail.	
Trim back to an approximate 3 ft. width.	Completed as of 5/31/19
Repair trail.	
Repair trail.	
Repair trail.	
Stabilize trail bed.	
Remove old fence & pipes.	
Resolve trail issue.	**Completed by 3/27/2019.**

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

EAST BOUNDARY TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National

ce Requests

Action Requested	Date Maintenance Done

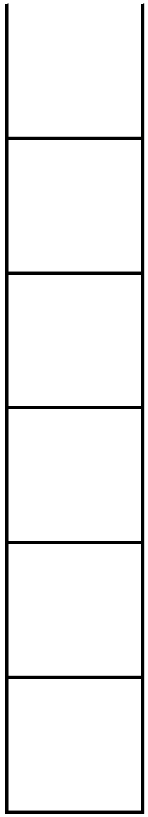
Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

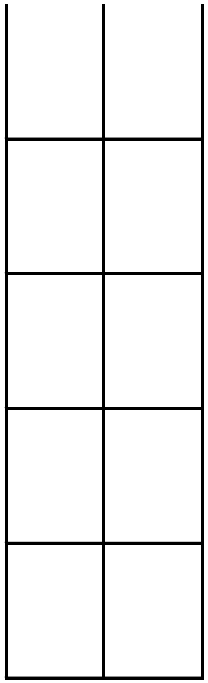
GNATCATCHER TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
12	6/4/2019	VEGETATION -- **trimmed vegetation piled on adjacent habitat including native plants** at points along trail.	6/17/2019
11	3/11/2019	SIGNAGE -- **No trail marker** at junction with Shoreline Park Trail.	4/18/2019
10	3/11/2019	TRASH -- **Litter** on left side of trail about 20 yards west of trail junction with Shoreline Park Trail.	4/18/2019
9	3/11/2019	TRAIL BED -- **Shallow gully** runs for about 10 yards and starts about 30 yards from the junction with Shoreline Park Trail.	4/18/2019
8	3/11/2019	VEGETATION -- **Overgrown trail** becoming too narrow starting about 20 yards from the junction with Shoreline Park Trail. Several stretches of this trail farther along are also overgrown.	4/18/2019
7	3/11/2019	VEGETATION -- **Roots sticking up across trail appear to pose tripping hazard** at about 135 yards west of junction with Shoreline Park Trail.	4/18/2019
6	3/11/2019	TRAIL BED -- **Remains muddy too long,** starts about 180 yards from the junction with Shoreline Park Trail.	4/18/2019
5	3/11/2019	REMOVAL -- **Old irrigation line exposed across trail** about 180 yards west of junction with Shoreline Park Trail.	4/18/2019
4	3/11/2019	TRAIL BED -- **Shallow gully** runs for about 8 yards and starts about 220 yards from the junction with Shoreline Park Trail.	4/18/2019
3	3/11/2019	REMOVAL -- **Metallic posts (3)** not serving any purpose about 240 yards west of junction with Shoreline Park Trail. One post is in trail and the other 2 are two yards off trail on uphill side.	4/18/2019
2	3/11/2019	TRASH -- **Litter** on left side of trail about 300 yards west of trail junction with Shoreline Park Trail.	4/18/2019
1	3/11/2019	SIGNAGE -- **No trail marker** at junction with Catalina Trail.	4/18/2019

ːe Requests

Action Requested	Date - Maintenance Done
Remove or disperse piles.	
Install carsonite trail marker with appropriate decals at this trailhead.	
Remove litter.	Completed - 5/07/19
Repair trail.	
Trim back to about 3 ft. width.	Completed - 5/31/19
Restore trail bed.	
Resolve trail condition.	Completed - 5/31/19
Remove/repair.	
Repair.	
Remove.	
Remove litter.	Completed - 5/07/19
Install carsonite trail marker with appropriate decals at this western trailhead.	





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CATALINA TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
4	6/4/2019	FENCING -- **bollard missing (with former concrete base protruding in the path)** at the junction with the path down from La Rotonda parking lot.	6/17/2019
3	6/4/2019	TRAIL BED -- **large border rocks removed** in at least 2 portions of the trail.	6/17/2019
2	6/4/2019	TRASH -- **litter including doggie bags** is left all along the trail.	6/17/2019
1	6/4/2019	GRAFFITI -- **on bridges, on signs (including stickers), on rock, on PVC pipe** all along trail.	6/17/2019

ce Requests

Action Requested	Date Maintenance Done
Restore bollard.	
Restore border rocks.	
Clean up trash.	
Clean graffiti.	

Ocean Trails Preserve / Adjacent Areas -- OSM Maintenanc

SAGEBRUSH WALK TRAIL

Ref. #	Date Maintenance Issue Found	Issue Type -- Specific Problem	Date Reported to Trump National
2	6/4/2019	GRAFFITI -- **Including stickers on signs, sign board, picnic table, concrete footing and other areas** all along the trail.	6/17/2019
1	6/4/2019	TRAIL BED -- **Wooden steps are unusable** causing patrons to go off trail into habitat all along the steep part of the trail.	6/17/2019

ːe Requests

Action Requested	Date Maintenance Done
Clean graffiti.	
Restore trail to usable condition.	